



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

April 2, 2018

To Prospective Bidders

Subject: Addendum 1 -- Mandatory Pre-Bid Meeting Minutes

Description: Bore and Jack 36-inch Steel Pipe  
Contract No.: 11776223  
WBS Element: 33217.3.FS1  
County: McDowell  
Route: US-221

This letter is to advise all prospective bidders of the following contract addendum:

- An attachment of the meeting minutes from the mandatory pre-bid meeting held at the NCDOT Division 13, District 1 Conference Room in Marion, NC on March 27, 2018 at 10:00 AM.

**Bidders are to sign the Addendum(s) acknowledgement sheet located within the proposal and include the signed sheet in the sealed bid package.**

This addendum officially becomes a part of the contract bid document. If this office can provide additional information, please feel free to contact me at (828) 251-6171.

Sincerely,

A handwritten signature in blue ink that reads "Dan Johnson".

Dan Johnson  
Division Proposal Engineer

cc: Mr. J.J. Swain, Jr., P.E., Division Engineer  
Mr. M.T. Gibbs, P.E., Division Maintenance Engineer  
Mr. C.A. Guffey, District Engineer  
Mr. S.W. Tate, McDowell County Maintenance Engineer  
Mr. M.K. Calloway, Division Project Manager



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

CONTRACT: 11776223  
COUNTY: McDowell  
DESCRIPTION: Bore and Jack 36-inch Steel Pipe.  
SUBJECT: Mandatory Pre-bid Meeting

The above noted project pre-bid conference was held at the NCDOT Division 13, District 1 Conference Room in Marion, NC on March 27, 2018 at 10:00 AM.

The following persons were in attendance:

<u>Name</u>	<u>Company</u>	<u>Phone Number</u>
James Laughridge	NCDOT	828-652-3344
Chad Young	NCDOT	828-652-3344
Wade Tate	NCDOT	828-652-4024
Morgan Long	NCDOT	828-652-3344
Zack Riley	Riley Contracting Inc.	419-668-8482
Brandon Boyd	Boyd Utility Boring	828-245-4041

The meeting was conducted by Mr. James Laughridge, and Jonathan C. Young, Assistant District Engineer, with the following items being discussed.

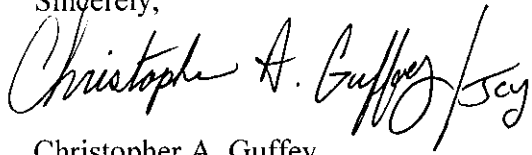
- ❖ Mr. Laughridge opened the meeting and welcomed everyone.

- ❖ Mr. Laughridge stated this meeting was a mandatory pre-bid conference for contract 11776223 and intended for prospective bidders to ask questions concerning the contract. He also noted that only those prospective bidders present and registered on the official roster would be allowed to bid. In addition, he noted that bid sheets are not to be separated from the proposal, and prices are to be rounded to two decimal places.
- ❖ Mr. Laughridge stated the contract location is on US 221 South approximately 400' North of SR 1781
- ❖ Mr. Laughridge highlighted the following contract provisions. He noted the date and time of bid opening to be April 04, 2018 at 2 pm. He noted the contract availability date of May 7, 2018 and completion date of July 27, 2018. He also noted that no bonds were required. Mr. Laughridge addressed lane closures and the narrowing of lanes on weekends, holidays, and unexpected occurrences. It was stated that the contractor would be responsible for maintaining traffic control when unloading equipment or crossing US 221. It was also stated that all traffic control shall meet the 2018 standards and specifications. Mr. Laughridge also stated 0% goals for MBE and WBE.
- ❖ Mr. Laughridge noted that NCDOT forces would remove trees, and a large soil berm before the contract let date. It was also noted that the department would perform any erosion control measures during the contract and would be responsible for seeding and mulching after the completion of the contract. The contractor will be responsible for utility locates, digging a pit, boring, welding and pushing the pipe through.
- ❖ Mr. Laughridge stated lane closures must meet current NCDOT standards, and a construction sequence must be submitted to Mr. Tate by the contractor. Mr. Laughridge added that the DOT has permit of entries for both properties.
- ❖ Mr. Tate stated the NCDOT would complete sight restoration, he also stated the pipe inlets are 20' to 25' apart and will be side by side at the outlet end.
- ❖ Mr. Boyd asked if the grade of the existing pipe had been shot. Mr. Young stated that the existing pipe had not been shot for grade. Mr. Young stated the department desired the new pipe to have an approximately 2% grade.

- ❖ Mr. Boyd asked if hitting rock and delaying progress would result in a change of completion date. Mr. Young stated that it would depend on when the contractor began the project, and if issues arise the DOT will work with the contractor in solving them.

These minutes are prepared as they are documented.

Sincerely,

A handwritten signature in black ink that reads "Christopher A. Guffey" followed by a stylized flourish or initials.

Christopher A. Guffey  
District Engineer

CAG/maw

cc: Mike Calloway, Division Project Manager  
File